


[HHSDC Home](#)
[BP Home Page](#)
[The MSC](#)
[CMM](#)
[POST Enterprise](#)
[The Project Office](#)
[Life Cycle Processes](#)
[Search BP](#)
[HHSDC Links](#)
[Resources Library](#)
[QAWG **NEW!**](#)
[SID Policy **NEW!**](#)
[Contact Us](#)


☒ My CA

Project Management Supporting Process

The purpose of Project Management is to manage the activities of the Project Office and supporting organizations to ensure a timely, efficient, and effective system acquisition.

Project Management involves planning, organizing, staffing, directing, and controlling project activities, such as determining project tasks, estimating effort and cost, scheduling activities and tasks, training, leading the assigned personnel, and accepting products and services [based on *Software Acquisition Capability Maturity Model, version 1.02*]

For SID projects, the Project Manager is responsible for the [processes](#) and [work products](#) defined in this web site.

References:

- [IEEE/EIA 12207.0](#), Standard for Information Technology Software life cycle processes, March 98 (pdf on IEEE website)
- [System Acquisition Capability Maturity Model](#) (pdf)
- [Project Management Body of Knowledge](#) (PMI website)
- [Project Management Methodology, SIMM Section 200](#) (DOF website)
- [DHS-IBM Matrix of State PM Practices by PMBOK Area](#) (MS Excel)
- [Getting Connected Workshop: Project Management Basics](#), April 2003 (pdf).

Samples:

- [CalWIN Project Management Policies](#) (pdf)
- SAWS Project Management Process Binder (pdf)
 - [Sect 1 - Management Objectives](#)
 - [Sect 2 - HHSDC SAWS Management Plan](#)
 - [Sect 3 - SAWS Long Term Objectives](#)
 - [Sect 4 - SAWS Communication Plan](#)
 - Sect 5 - Issue Management
 - [Statewide Issues \(e.g. program policy\)](#)
 - [Consortia Level Issues](#)
 - [Sect 6 - Risk Management](#)
 - [Risk Radar User Manual](#)
 - [Sect 7 - Deliverable Review Process](#)
 - [Sect 8 - Transmission of State Expectations](#)
 - [Sect 9 - Tracking Lessons Learned](#)
 - [Sect 10 - Consortia Performance Data Collection](#)
 - [Sect 11 - Analysis and Reporting of Consortia Performance Data](#)
 - [Sect 12 - Project Status Reporting](#)
 - [Sect 13 - Consultant Procurement](#)
 - [Sect 14 - Budget/Advance Planning Document Process](#)
 - [Sect 15 - Records Management](#)
 - [Sect 16 - Training](#)
 - [Sect 17 - Miscellaneous Consortia Liaison Activities](#)
 - [Sect 18 - SAWS Deliverable Review Strategy](#)
 - App A - Consortia V&V Contracts and SOWs
 - [CalWIN V&V Contract](#)
 - [C-IV V&V Contract](#)

- [**C-IV V&V SOW**](#)
- App B - Consortia Risk Management Documents
 - [**CalWIN Risk Management Process**](#)
 - [**CalWIN Risk Management Plan**](#)
 - [**C-IV Risk Mitigation Strategy**](#)
- App C - Deliverable Expectation Documents
 - [**CalWIN DED Template**](#)
 - [**CalWIN DED Process**](#)
 - [**LEADER Deliverable Standards Manual**](#)
 - [**C-IV Deliverable Development, Production and Review Procedures**](#)
- App D - Consortia Issue Management
 - [**CalWIN Issue Management Process**](#)
 - [**C-IV Issue Resolution Approach and Tracking**](#)
- App E - State Expectation Documents
 - [**State Policy Expectations**](#)
 - [**Consortia Risk Management Standards**](#)
 - [**Consortia Issue Management Standards**](#)
- App F - Issue Paper Templates
 - [**Side by Side Comparison**](#)
 - [**One Page Summary**](#)
 - [**Options and Considerations**](#)
- [**App G - Consortia Assignments/Backups**](#)
- [**App H - Training Curriculum**](#)
- App I - SAWS APD Handbook
 - APD Template
 - APD Guide

References:

- [**Process Action Team \(PAT\) Objectives**](#) (MS PowerPoint)